

Elwood Community Schools Parent Emergency Alert Signup Information

****Important: Always use the same data you provided the school when signing up for an Emergency Alert Account.**

Parent Account Creation Instructions:

1. Navigate to <https://go.schoolmessenger.com/#/home>
2. Choose to 'Sign up'
3. Enter e-mail address when prompted
4. Choose Password
5. Ensure location is United States
6. Click 'Sign up'
7. Verify your e-mail address by navigating to your e-mail and looking for the 'Account Activation' e-mail sent to you by SchoolMessenger support and clicking the link provided for you in the e-mail.

Sign up

Use the same email address your school has on record. If you wish to use a different one, please contact your school and ask them to update your email address.

3 Email

4 Password

5 Location

6 Sign up

General FAQ

1. You cannot sign up for E-mail or SMS Alerts without signing up for a preference account via the instructions above.

2. You cannot sign up for a preference account until our records have your information in them for at least one night.

3. You cannot opt out of phone call alerts in favor of SMS or Email Alerts. Opting out of phone call alerts means opting out of all alerts. Phone call alerts are part of the Basic Account which our system controls.

Phone Call Alerts:

Any active employee and/or family member considered a contact for a student should be receiving phone call alerts with the number we have on file for them. If you are not receiving these alerts, contact the Building Secretary to make sure your information is in the correct fields of our SIS and you should be all set the day after the modification is made.

E-mail Alerts:

If you try to sign up for an account and the school does not have your e-mail in the appropriate field in our SIS, you will not be allowed to. To remedy this, contact the Building Secretary and have them enter your e-mail into the appropriate SIS field, and Sign Up for a preference account the next day.

SMS Alerts:

As long as your phone number is in the appropriate field in our SIS, you should be able to then sign up for a preference account via the instructions above and choose to also receive SMS messages on your number. You can also choose to sign up for SMS / phone call alerts with other numbers inside your preference account.

Preference Account FAQ

1. Can't remember your password? Reset it here: <https://go.schoolmessenger.com/#/account/forgotpassword>
2. Not sure if you already signed up?
 - Go to the Forgot Password link above and type in the e-mail address you thought you used. It should send you a password reset e-mail. Reset your password and proceed.
4. Already try to reset your password and didn't get a password reset e-mail and/or see this? →
 - You still need to **Sign Up** (NOT log in) with the e-mail address the school has on file for you.

Your email address **Your E-mail Address** is not associated with any SchoolMessenger-enabled records.