

July 11, 2018

**NOTICE OF POSITION VACANCIES**

- POSITIONS:** Special Education Resource Instructional Assistant & Physical Education  
Instructional Assistant  
Elwood Junior-Senior High School
- BENEFITS:** Sick and Family Illness Leave  
Bereavement Leave  
Personal Leave  
Employee Paid 403(b) Plan  
PERF
- SALARY:** Hourly rate commensurate with established instructional aides' salary schedule
- HOURS:** 29.5 Hours Per Week (Approximately)
- DUTIES:** Provide support to students in our special education resource classroom or in our physical education classroom.
- SKILLS:** Must possess skills in dealing with students, parents, staff and patrons.
- Candidates must have earned two years of college credit, an associates degree, or have passed the state approved examination for instructional assistants.
- APPLICANT PROCEDURES:** Applications, resumes, letters of interest, or written transfer requests will be received at the Office of the Principal by mail or email until 4:00 p.m. on Friday, July 27, 2018. However, interviews will be scheduled immediately until the positions are filled. Applications may be made on line at <http://www.elwood.k12.in.us/>.

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