

# NOTICE OF POSITION VACANCY

<b>POSITION</b>	<b>PART TIME CLEANING AIDE</b>
<b>SCHOOL</b>	<b>ELWOOD INTERMEDIATE SCHOOL</b>
<b>HOURS</b>	<b>1:30 P.M. TO 7:00 P.M., M - F</b>
<b>SALARY</b>	<b>SALARY COMMENSURATE WITH ESTABLISHED COMPENSATION SCHEDULE.</b>
<b>SKILLS</b>	<b>DEMONSTRATE A STRONG WILLINGNESS TO KEEP ASSIGNED AREA CLEAN, AND ABLE TO PERFORM TASKS WITH LITTLE DIRECTION AND SUPERVISION. MUST DEMONSTRATE A DESIRE TO TAKE THE INITIATIVE IN PROVIDING CLEANING SERVICE.</b>
<b>DUTIES</b>	<b>POSITION INCLUDES CLEANING AND UPKEEP OF ASSIGNED AREA GIVEN BY THE PRINCIPAL AND/OR THE MAINTENANCE SUPERVISOR.</b>

## **APPLICATION PROCEDURES**

**APPLICATIONS, LETTERS OF INTEREST, OR WRITTEN TRANSFER  
REQUESTS WILL BE RECEIVED AT THE OFFICE OF  
THE SUPERINTENDENT AT:**

**MR. KEVIN RITTENHOUSE  
ELWOOD COMMUNITY SCHOOL CORPORATION  
1306 N ANDERSON STREET  
ELWOOD, IN 46036  
765-552-9861**

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